

Charity number 1129523

Leader in a Group for Adults with Additional Needs

Background and introduction:

Thank you for agreeing to take on this role in the Church. The Methodist Church is committed to ensuring that the Church and its activities are safely carried out and those involved are provided with appropriate support.

For this reason:

- Officers, appointees and volunteers are given oversight beginning at the recruiting phase and continuing throughout their time in role.
- People who take on roles within the Methodist Church need to provide the names of two people who can vouch for their suitability for the role.
- All individuals in church roles must be aware of and adhere to the Church safeguarding policies, including reporting any concerns. In particular, the Church expects anyone who becomes aware of a safeguarding risk or of actual abuse, to immediately raise this with their Minister [ministers name] or Safeguarding Officer [safeguarding officers name].

Volunteer in the [Name of Circuit]

Location: [Name of Church or Project]

Responsible to:

You will be under the supervision of [Name]

and the Minister in pastoral charge of [Name of Church]

Responsible for: [List the Job titles of those who report to the post holder]

Purpose and Objectives:

To design and lead appropriate activities based on Christian values for Adults with Learning Difficulties.

Main Tasks:

- To be prepared to meet the challenge of working with all group members patiently and broad-mindedly
- To attend planning meetings and contribute ideas
- To engage with all members of the group by communicating on different levels and by using a variety of understandings and ideas
- To ensure all activities for the Club on or off the premises are carried out in accordance with the church safeguarding policies
- To encourage and appreciate small steps in development and learning
- To be positive and not judgmental
- To be aware of all sensory issues: - sight, smell, touch, taste and to be able to use these in activities
- To complete designated safeguarding training within 6 months of taking up the role

Mutual support and accountability

A note on working with adults with additional needs:

Adults with additional learning needs have the capacity to behave in ways outside expected patterns. Some can be very demonstrative with their affection and very trusting of other people. Others may become verbally and physically challenging. These characteristics, or specific medical issues, can present challenges in a Safeguarding context.

As a volunteer you:

- Are appointed from [Date] for 12 months (in accordance with CPD standing order 606-607)
- Will undergo an initial review after an agreed period and then as appropriate
- Will be offered support, guidance and appropriate training.

The persons you are responsible to will:

- Familiarise themselves with your role.
- Help determine priorities for the work.
- Ensure good communications at all levels

Roles undertaken in the life of the church are for the building up of the body of Christ. If it is felt that it is no longer appropriate for you to undertake a role for any reason, either you, or the Church Council through the Minister, may arrange to end the appointment.

DBS

Some roles which involve direct contact with Children, Young People or Adults who may be at risk of harm will need to have a DBS check. These roles are clearly marked on the role description. A separate role description is undertaken for each role.

Due to the nature of this role a satisfactory enhanced DBS certificate is required, to be renewed every 5 years.

I have read and understood this role description.

Signed _____

Date _____