

Youth Club Leader

Background and introduction:

Thank you for agreeing to take on this role in the Church. The Methodist Church is committed to ensuring that the Church and its activities are safely carried out and those involved are provided with appropriate support.

For this reason:

- Officers, appointees and volunteers are given oversight beginning at the recruiting phase and continuing throughout their time in role.
- People who take on roles within the Methodist Church need to provide the names of two people who can vouch for their suitability for the role.
- All individuals in church roles must be aware of and adhere to the Church safeguarding policies, including reporting any concerns. In particular, the Church expects anyone who becomes aware of a safeguarding risk or of actual abuse, to immediately raise this with their Minister [ministers name] or Safeguarding Officer [safeguarding officers name].

Volunteer in the [Name of Circuit]

Location: [Name of Church or Project]

Responsible to:

You will be under the supervision of [Name] and
the Minister of [Name of Church]

Responsible for: [List the Job titles of those who report to the post holder]

Purpose and Objectives:

Youth Club Leaders are appointed in accordance with CPD standing orders 660 – 662 as part of the team to develop and nurture young people to share their faith confidently and become part of the wider church family.

Main tasks:

- To manage sessions that adhere to the Youth Club's policy
- To provide learning experiences which enable young people to have an understanding of the Bible and Christian faith
- To contribute to the team planning for Youth Club throughout the year using appropriate material
- To prepare and deliver activities appropriate for the age group
- To ensure all activities for Youth Club on or off the premises are carried out in accordance with the church safeguarding policies
- To maintain appropriate pastoral care links to the family and young persons
- To complete designated safeguarding training within 6 months of taking up the post

Mutual support and accountability As a

Youth Club leader you:

- Are appointed in accordance with S.O. 660-662
- Will enter upon a probationary period prior to being accredited by the church council.
- Will undergo an initial review after an agreed period and then as appropriate
- Will be offered support, guidance and appropriate training

The persons you are responsible to will:

- Familiarise themselves with your role
- Help determine priorities for the work
- Ensure good communications at all levels

Roles undertaken in the life of the church are for the building up of the body of Christ. If it is felt that it is no longer appropriate for you to undertake a role for any reason, either you, or the Church Council through the Minister, may arrange to end the appointment.

DBS

Some roles which involve direct contact with Children, Young People or Adults who may be at risk of harm will need to have a DBS check. These roles are clearly marked on the role description. A separate role description is undertaken for each role.

Due to the nature of this role a satisfactory enhanced DBS certificate is required to be renewed every 5 years.

I have read and understood this role description.

Signed _____

Date _____